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| <b>REPORT REFERENCE NO.</b>                 | <b>DSFRA/22/19</b>   |
| <b>MEETING</b>                              | <b>DEVON &amp; SOMERSET FIRE &amp; RESCUE AUTHORITY</b>  |
| <b>DATE OF MEETING</b>                      | <b>26 SEPTEMBER 2022</b>   |
| <b>SUBJECT OF REPORT</b>                    | <b>APPOINTMENTS TO DEVON AUDIT PARTNERSHIP COMMITTEE</b>   |
| <b>LEAD OFFICER</b>                         | <b>Director of Governance &amp; Digital Services</b>   |
| <b>RECOMMENDATIONS</b>                      | <b><i>That the ex-officio appointment of both the Chair and Vice-Chair of the Audit &amp; Governance Committee to the Devon Audit Partnership Committee be confirmed.</i></b>  |
| <b>EXECUTIVE SUMMARY</b>                    | <p>At its ordinary meeting on 10 June 2022, the Authority approved joining, as a full voting partner, the Devon Audit Partnership (DAP) for the provision of internal audit services for the Devon &amp; Somerset Fire &amp; Rescue Service (Minute DSFRA/22/8 refers).</p> <p>Amongst other things, this entitles the Authority to appoint two Members to sit on the DAP Committee the remit of which includes:</p> <ul style="list-style-type: none"> <li>• Approving the annual accounts of the Partnership;</li> <li>• Approving the budget in respect of Audit Partnership functions; and</li> <li>• Approving changes to the Partnership Client base, trading agreements, charging policies and other necessary matters pertaining to the future operations of the Partnership.</li> </ul> <p>Such appointments would normally be the Chair and Vice-Chair of the partner's Audit Committee. The Partnership Committee usually meets three times per calendar year (usually, in March, July and November/December). There is no requirement for both appointed Members to attend each meeting, although attendance at all meetings by at least one Member is recommended. Additionally, attendance at meetings would qualify as an approved duty for the reimbursement of travel and subsistence expenses (subject to any other restrictions in the existing Authority Scheme of Members' Allowances).</p> |
| <b>RESOURCE IMPLICATIONS</b>                | Reimbursement of travel and subsistence expenses associated with attendance at DAP Committee meetings will be met from existing resources.   |
| <b>EQUALITY RISKS AND BENEFITS ANALYSIS</b> | N/A  |
| <b>APPENDICES</b>                           | Nil.   |

**BACKGROUND  
PAPERS**

[Report DSFRA/22/13 \(Internal Audit Service Provision\) to the Authority ordinary meeting held on 10 June 2022](#) (and the Minutes of that meeting).

**MIKE PEARSON**  
**Director of Governance & Digital Services**